

account number

### client services direct dial

Your surname begins with

call 01382 followed by

**A - E - 306011**

**F - L - 306012**

**M - R - 306013**

**S - Z - 306014**

Please return to: Alliance Trust Savings Limited, P.O. Box 164, Meadow House, 64 Reform Street, Dundee DD1 9YP You may fax this form to 01382 202250. Please sign each page of the fax.

## sale instructions

security <sup>①</sup>		number to sell or "all"	daily sale option <sup>②</sup>	proceeds account <sup>⑤</sup>		please give purchase instructions below	
security name (inc. class)	TIDM code			security name (inc. class)	TIDM code		


## purchase instructions

security <sup>①</sup>		daily purchase option <sup>②</sup>	amount to invest <sup>③</sup>	source of cash <sup>④</sup>	income redirection (if required) <sup>⑥</sup>	
security name (inc. class)	TIDM code				security name (inc. class)	TIDM code

## notes for sale and purchase instructions

1. Please quote the company's full name and the class of security. Please quote the TIDM code (see Investment Choice booklet). If the description is unclear your instruction will be rejected.
2. Please state "d" if a daily deal is required. Otherwise the weekly option will apply. Please refer to the Handbook.
3. Please specify the amount to be credited to the Security Account before purchase. In the case of a deposit transfer, please include the manual transfer charge or, where the entire balance is to be used, state "balance". In the case of investment switches state "proceeds".
4. Please insert "sale" in the case of an investment switch, "deposit" for a deposit transfer, "cheque" or "d/d" for personal contribution or insert "er cheque" or "er d/d" if employer contributes to your plan. Cheques should be made payable to "Alliance Trust Savings Limited". Where more than one source of cash is being used for weekly purchases in a security one purchase transaction will be carried out.
5. Please quote the company's full name and the class of security together with TIDM code or "deposit".
6. Please quote the company's full name and the class of security together with TIDM code or "depo" for the Deposit Account.

## sign and date the form

signature 

date

## regular transfers from deposit account

please transfer  to Security Accounts from my Deposit Account as below (minimum £50)

starting in (state month)  every (state frequency) <sup>①</sup>

security <sup>②</sup>			income redirection (if required) <sup>④</sup>	
security name (inc. class)	TIDM code	% to be allocated <sup>③</sup>	security name (inc. class)	TIDM code

Your instructions will replace any existing Deposit Account transfer instructions

- 1 State monthly, quarterly, half-yearly or yearly. Transfers from the Deposit Account are made on the third Monday of a month.
- 2 Please quote the company's full name and the class of security. Please quote the TIDM code (see Investment Choice booklet). If the description is unclear your instruction will be rejected.
- 3 Ensure that your allocation for investment adds to 100%. A charge of £1 is levied for each transfer to each Security Account.
- 4 For income redirection, please give a full description of the other security or write "depo" for the Deposit Account.

## minimum purchase levels

**minimum purchase levels:-** if you wish to select levels other than the default levels please tick

**Alliance Trusts £50** (default)    £100     £150     **Other securities £150** (default)    £300     £500

## change in tax relief account (personal contributions only)

please allocate tax relief to		income redirection (if required)	
security name (inc. class)	TIDM code	security name (inc. class)	TIDM code

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Alliance Trust Savings Limited (ATS), PO Box 164, Meadow House, 64 Reform Street, Dundee DD1 9YP (Registered Office).  
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